

FHRL 1



S/No _____

APPLICATION FORM FOR FMBN HOME RENOVATION LOAN.

N2,000 ONLY PAYABLE AS NON-REFUNDABLE PROCESSING FEE

*Please Affix
Photographs*

Section 1- (Applicant's Details)

1. Full Name of Applicant:

.....

(Title) (Surname) (Other names)

Maiden name

.....

2. Address:

a. Full Residential Address:

.....

.....

.....

Town:.....

State:.....

Tel./Mobile no:.....

E-mail:.....

Means of identification: International Passport / Drivers License / National ID

b. Postal Address (if different from above)

.....

3. Date of Birth: Age:.....

4. State of Origin:.....

5. Marital Status: Single / Married / Divorced / Seperated

6. Next of Kin:.....

Name:

Residential Address:

.....

.....

.....

Town:

State:..... Tel. / Mobile no:.....

7. Relationship to you:

SECTION 2 - (Employment Details)

- 8. a. Please Specify Sector (e.g Federal or State Civil Service, Local Government Organised Private Sector).....
.....
- b. Employer’s Name & Address:.....
.....
.....
Town:.....
State:.....
- c. Postal Address: (if different from above)
.....
- d. Designation / Position:.....
- e. Telephone:.....
- f. Length of Service:.....
- 9. Income Details (Attach 3 months payslips)
 - a. Monthly Basic Salary / Income:.....
 - b. Monthly Allowances:.....
 - c. Trading Income:.....
 - d. Other Income (Please specify sources).....

SECTION 3 - (NHF Details)

- 10. NHF Participation Number:.....
- 11. Date Participation Commenced:.....
- 12. Date of Last Contribution:.....
- 13. Employer’s NHF Registration Number:.....

SECTION 4 - (Loan Details)

- 14. Amount of loan required in figure N:.....
- 15. Amount in words.....
.....
- 16. Proposed Repayment Period (Maximum allowed is 4 years or employees remaining years of services, whichever is less)
- 17. Previous NHF Loan Applications
 - a. Have you ever applied for a mortgage from National Housing Fund?: Yes/No
 - b. If Yes, Please give detail;
 - i) Name of PMI:.....
 - ii) Batch no. (if known):.....
 - iii) Date of application:.....
 - iv) Was the loan approved? Yes/No (v) Was the loan disbursed? Yes/No
 - vi) If no, please state why:.....
 - vii) If yes, please state disbursement date:.....

SECTION 5 - (Property Details)

18. Address of Property to be renovated.

.....
.....
.....
Town:.....
State:.....

19. Bill of Quantities (BOQ):

Quoted Price: N.....
Amount Required N.....

SECTION 6 - (Other Information)

20. I forward herewith the following documents:

Tick where applicable

Certified Bill of Quantities (BOQ)	{	}
Letter of Appointment	{	}
Two recent Passport Photographs	{	}
3 months payslips	{	}

SECTION 7 - (Applicant's Account Details)

21. Applicant's Bank:.....
Account Number:.....
Sort Code:.....
22. Name:.....
23. Signature:.....

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...everyone deserves a home

Date: _____

The Head of Service,

.....
.....,

Dear Sir,

LETTER OF AUTHORITY

I, _____ (ID No.: _____) of
Ministry/Department/ Agency _____ hereby
authorize you to deduct the sum of ₦ _____
(_____) from my salary;

Being the monthly repayment for the Home Renovation Loan obtained from Federal Mortgage Bank of Nigeria until final liquidation of the facility.

In the event of my disengagement from service for any reason before full repayment of the loan amount, I also authorize you to deduct the outstanding balance of the loan, if any, from my terminal benefits and remit to FMBN.

Name of Applicant

Signature and Date

FHRL 4



...everyone deserves a home

**FMBN HOME RENOVATION LOAN (FHRL)
GUARANTOR FORM**

*Attach
Guarantor's
recent passport
Photographs with
name boldly
written at the
back*

Name of Applicant:..... ID No.:.....

Address of Applicant:.....

Amount Applied for:

GUARANTOR'S INFORMATION

Name:..... ID No.:.....

Date of Birth:.....Sex:.....

Telephone No(s):

Email Address:

Occupation: (Attach a photocopy of your official ID card)

Employer:

Employer's Address:

Length of Service:..... Relationship with Applicant:.....

How long have you known the Applicant?:.....

Marital Status: (Single/Married/Divorced/Seperated/Widow/Widower).....

Guarantor's Bank:

Branch Address:

Monthly Salary (Net):.....(please attach a copy of your recent pay slip)

Income from other sources (Specify):.....

DECLARATION

I,.....

certify that the information provided in this form is correct and hereby accept to guarantee

Mr/Mrs.....for the loan of

₦.....and in case of

default, my salary should be deducted at source for the repayment.

.....
Guarantor' Name and Signature

.....
Date